

This non-accredited course has been designed to provide driver/operators with knowledge and skills required for a coach (bus) driver to transport passengers in the NSW Snowfields. It covers the theoretical and practical components of driver training as in BOAS Accreditation Bulletin update 1.3 (May 2020), issued by Transport for NSW (TFNSW)

This is a joint initiative between BusNSW and Into Training Australia (ITA).

## COURSE DETAILS

### COURSE REQUIREMENTS

Checklist of Items required for practical component:

- Documentation
  - Current & valid Driver's Licence
  - NHVR Logbook
  - NSW Driver Authority Card
  - 3<sup>rd</sup> Party Verification Report signed by workplace supervisor prior to departing for snowfields for practical assessment indicating:
    1. Learner has all necessary Personal Protective Equipment (PPE), including:
      - a. Suitable Hi-Visibility Jacket
      - b. suitable Pants, socks, and weatherproof/waterproof work boots
      - d. gloves, beanie, balaclava, and thermals
      - h. goggles, sunglasses, and sunscreen
    2. Vehicle has all necessary Safety Equipment, including:
      - a. Snow Chains
      - b. Tarpaulin or carpet or groundsheet
      - c. Wheel Chocks
      - d. Shovel / Torch
    3. Driver is proficient in use of snow chains in the assessment vehicle

Please note failure to provide above documentation and / or PPE will result in driver being deemed **NOT YET COMPETENT** by Assessor.

### CERTIFICATION

Upon successful completion of this course, participants will be issued with a Card issued by BusNSW & Into Training Australia

### LEARNING OUTCOMES

- Legislation & Legal Requirements, including:
  - Passenger Transport (General) Regulation
  - National Parks and Wildlife Regulation
  - Bus Operator Accreditation Scheme (BOAS)
  - Drug & Alcohol Management
  - Safety Management Systems
  - Driver Health Requirements
  - Fatigue Management
  - Manual Handling
- Preparing for Work in the Snowfields
  - Mental, Physical & Vehicle Preparation
- Snow Chains
- Risk Factors & Hazards in the Snowfields
  - Human, Environmental & Vehicular
- Specialist Alpine Driving Techniques
  - Basics
  - Turning, Braking, Skid Control
  - Incident Management

**ASSESSMENT****Theory:**

All drivers are required to complete the theory course at Bus NSW (Please refer to the [busnsw.com.au](http://busnsw.com.au) website for theory course dates. The duration of the theory course is 4 hours from 6pm – 10pm with an assessment at the end of the course. To book for this course you must contact Bus NSW (02) 8839 9500 to reserve a booking, courses are scheduled monthly from April – August.

Theory course results are valid for a period of two years after which you will be required to re-sit the course if you have not activated the practical component of the snow course.

On completion of the theory component, Learners will receive a 3<sup>rd</sup> Party Verification Report which is required to be signed by a workplace supervisor **prior** to conducting the practical assessment indicating:

- Vehicle has all required safety and personal protective equipment, and
- Driver is proficient in the use of snow chains which will be used during assessment

Please note failure to provide above documentation and / or PPE will result in driver being deemed NOT YET COMPETENT by the Assessor.

**Practical:**

Drivers will be required to travel to Jindabyne at their own expense to do their practical training. Learners must supply own bus/coach, with the type of vehicle assessed recorded on the Card issued by BusNSW & Into Training Australia. This practical assessment is to be conducted after the successful completion of the Theory component of this course.

The trainer will conduct a competency conversation with each Learner as an authentication tool to confirm through a verbal conversation each Learners underpinning knowledge for assessments completed not under supervision (online learning & 3rd Party Verification Report). Please note failure to satisfy this knowledge requirement will result in driver being deemed NOT YET COMPETENT by the Assessor.

Practical assessment dates will be coordinated by ITA. There is a maximum of four drivers trained per day two in the morning and two in the afternoon. Drivers are required to demonstrate competency in fitting snow chains and display competence in driving in snow conditions using both specified routes as per TFNSW requirements. Each driver will drive one complete leg from Jindabyne to Thredbo (Alpine Way), and Jindabyne to Perisher. It will take approximately 2 hours per driver.

If it is determined that the student has not performed these tasks to the standard required at the time of assessment, the Learner will be deemed **NOT YET COMPETENT**, and a reassessment will be required to be rescheduled at additional cost.

Immediate Fail (IF). Any breach of below assessment criteria will result in automatic cessation of the assessment and a non-competent outcome:

1. Disobeying traffic signs, signals, or road markings.
2. Failing to give way when necessary.
3. Colliding with a vehicle, pedestrian, or object.
4. Performing an illegal act or manoeuvre.
5. Exceeding the speed limit.

6. Action requiring trainer intervention.
7. Causing a dangerous situation.
8. Failing to maintain proper control of the vehicle.
9. Failing to exercise due care to avoid an accident.
10. Failing to give way to an emergency vehicle.
11. Disobeying directions from a person controlling traffic
12. Frequently not signalling intention (3 occasions = IF)
13. Refusing to attempt any part of the assessment.
14. Repeated or deliberate failure to follow directions.
15. Unreasonably obstructing other vehicles or pedestrians.
16. Receiving external advice or instruction during the assessment.
17. Failing to maintain a safe following distance.
18. Frequently not making required observation checks (3 occasions = IF)

On completion of the assessment, Learner will be required to complete a Feedback Form capturing experience and course satisfaction.

THEORY COURSE DETAILS	PRACTICAL DRIVING COURSE DETAILS
<p>2023 Classroom (Public sessions)</p> <ul style="list-style-type: none"> <li>• Date: <ul style="list-style-type: none"> <li>○ <b><u>Wednesday 24th May</u></b></li> </ul> </li> <li>• Address: 27 Villiers St (Cnr Harold St), North Parramatta, NSW (BusNSW office)</li> <li>• Time: 1745 arrival for 1800 start - 2200</li> </ul>	<p>Practical Driving course dates will be coordinated by ITA once Theory course has been successfully completed.</p> <p>Conducted from Jindabyne (NSW Snowfields).</p> <ul style="list-style-type: none"> <li>• Each driver will drive one complete leg from Jindabyne to Thredbo (Alpine Way), and Jindabyne to Perisher.</li> <li>• Two sessions per day – duration 4 hours</li> <li>• 0800-1200, &amp; 1245-1645.</li> <li>• Two drivers per session</li> </ul>
COST	
<p><b>Theory component</b> \$300 +GST (or \$250 +GST per driver if employer member of BusNSW)</p> <p><b>Practical component</b> \$450 +GST per Learner.</p> <p><b>Note.</b></p> <ul style="list-style-type: none"> <li>• Learners must supply the bus / coach for assessment.</li> <li>• Learners will be required to travel to Jindabyne at their own expense.</li> <li>• Learners will have to pass the practical assessment in the type and class of vehicle you wish to operate in the Snowfields; this will be recorded on the Card issued by BusNSW &amp; ITA.</li> <li>• Failure to provide Current &amp; valid Driver’s Licence, NHVR Logbook, NSW Driver Authority Card &amp; 3rd Party Verification Report, and / or PPE will result in driver being deemed NOT YET COMPETENT by Assessor.</li> </ul>	